



INSTITUTE OF FOREST BIODIVERSITY  
Indian Council of Forestry Research and Education



(An autonomous body under Ministry of Environment, Forest & Climate Change, Government of India)

Dulapally, Kompally SPO, Hyderabad – 500 100

Phone: 040-66309500, Fax: 040-66309521, e-mail: director\_ifb@icfre.org, website: <http://ifb.icfre.gov.in>

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No.1-215/IFB/Extn/2020-21/817

Date: 09.10.2020

### **TENDER NOTICE**

Institute of Forest Biodiversity, Hyderabad invites e-tender from experienced and registered contractors/service firms/ persons for **Setup of Wayside Boards/Exhibits at Institute of Forest Biodiversity, Hyderabad**. For detailed information please visit website <http://ifb.icfre.org> or <http://moefcc.euniwizarde.com>. All corrigenda, agenda, amendments, clarifications etc. to the tenders will be posted on both the website only. Bidders should regularly visit website to keep themselves updated. Tender will be accepted through online mode only.

sd/-  
Director

## Two Bid Tender Documents

### E-Tender for Setup of Wayside Boards/Exhibits at Institute of Forest Biodiversity, Hyderabad



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No. 1-215/IFB/Extn/2020-21/817

Date: 09.10.2020

**NOTICE INVITING TENDERS**  
**(National Competitive Bidding)**

Subject: E – Tender for **Setup of Wayside Boards/Exhibits at Institute of Forest Biodiversity, Hyderabad.**

The bid shall consist of two parts – Technical Bid and Financial Bid. Both the bids are to be submitted online on website <http://ifb.icfre.org> or <http://moefcc.euniwizarde.com>. All information sought under the head ‘Conditions’ and ‘other information to be supplied’ are to be submitted in technical bid while prices quoted for the same will have to be mentioned only in the financial bid. The financial bids of only those bidders will be opened, who are found to be eligible during technical evaluation while price bid of unqualified bidders shall be returned unopened.

The offers, in the prescribed format, shall be submitted online at <https://moefcc.euniwizarde.com> as per the tender document. No tender will be accepted through fax, e- mail or any other such means. The intending, bidders must be registered with e-procurement <https://moefcc.euniwizarde.com>

a.	Availability of tender documents on website <a href="http://ifb.icfre.org">http://ifb.icfre.org</a> or <a href="http://moefcc.euniwizarde.com">http://moefcc.euniwizarde.com</a> .	12.10.2020
b.	Registration Charges for one year	Rs.2360/- (Rupees: Two Thousand Three Hundred and Sixty Only) (GST Included)
c.	Tender Processing Fee	As per the terms of ITI Limited
d.	EMD	Rs.50,000/- (Rupees: Fifty Thousand only) is to be deposited in favor of Director, Institute of Forest Biodiversity in form of DD payable at Hyderabad
e.	Tender Document fee	Rs.590/- (Rupees: Five Hundred and Ninety only) is to be deposited in favor of Director, Institute of Forest Biodiversity in form of DD payable at Hyderabad
F	Date of commencement of Document Download	12.10.2020 09:00 hrs
G	Date of commencement of Bid Submission	12.10.2020 09:30 hrs
H	Last Date for submission of Bid	05.11.2020 10:00 hrs
I	Date of Pre – Bid Meeting	16.10.2020 10:00 hrs
J	Venue of Pre – Bid Meeting	Institute of Forest Biodiversity, Hyderabad
K	Opening of Technical Bids	05.11.2020 11:00 hrs
L	Opening of Financial Bids	10.11.2020 11:00 hrs

## CONTENT OF TENDER PAPER

**This Paper includes the following Documents:**

1.	Notice Inviting Tender	Chapter 1
2.	Instructions to Bidders	Chapter 2
3.	Conditions of Contract	Chapter 3
4.	Schedule of Requirements	Chapter 4
5.	Specifications and allied details	Chapter 5
6.	Price Schedule	Chapter 6
7.	Contract form	Chapter 7
8.	Other Standard forms	Chapter 8



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Subject: E – Tender for **Setup of Wayside Boards/Exhibits at Institute of Forest Biodiversity, Hyderabad.**

The bid shall consist of two parts – Technical Bid and Financial Bid. Both the bids are to be submitted online on website <http://ifb.icfre.org> or <http://moefcc.euniwizarde.com>. All information sought under the head ‘Conditions’ and ‘other information to be supplied’ are to be submitted in technical bid while prices quoted for the same will have to be mentioned only in the financial bid. The financial bids of only those bidders will be opened, who are found to be eligible during technical evaluation while price bid of unqualified bidders shall be returned unopened.

The offers, in the prescribed format, shall be submitted online at <https://moefcc.euniwizarde.com> as per the tender document. No tender will be accepted through fax, e- mail or any other such means. The intending, bidders must be registered with e-procurement <https://moefcc.euniwizarde.com>

a.	Availability of tender documents on website <a href="http://ifb.icfre.org">http://ifb.icfre.org</a> or <a href="http://moefcc.euniwizarde.com">http://moefcc.euniwizarde.com</a> .	12.10.2020
b.	Registration Charges for one year	Rs.2360/- (Rupees: Two Thousand Three Hundred and Sixty Only) (GST Included)
c.	Tender Processing Fee	As per the terms of ITI Limited
d.	EMD	Rs.50,000/- (Rupees: Fifteen Thousand only) is to be deposited in favor of Director, Institute of Forest Biodiversity in form of DD payable at Hyderabad
e.	Tender Document fee	Rs.590/- (Rupees: Five Hundred and Ninety only) is to be deposited in favor of Director, Institute of Forest Biodiversity in form of DD payable at Hyderabad
F	Date of commencement of Document Download	12.10.2020 09:00 hrs.
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## **Instructions to Bidders**

The bidders are required to submit the soft copies of their bids on the e-tender portal using valid Digital signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-procurement portal, prepare their bids in accordance with the requirements and submitting their bids online on the e- tender Portal.

More information useful for submitting online bids on the e-procurement portal may be obtained at <http://moefcc.euniwizarde.com>

### Registration

1. Bidders are required to enroll on the e-procurement portal URL <http://moefcc.euniwizarde.com> with clicking on the link “Online Bidder Registration” on the e-tender portal by paying the registration fee of Rs.2360/- (Rupees: Two Thousand Three Hundred and Sixty only) per year charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidder.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Only Class III certificates with signing + encryption key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify/TCS/nCode/eMudhra etc.) , with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC”s to others which may lead to misuse.
6. Bidder then logs in the site through the secured log –in by entering their user ID/ password and the password of the DSC/e-token.
7. The Scanned copies of all original documents should be uploaded on portal.
8. For any query contact to our helpdesk Number 011-49606060, 23710092, Mobile No. 09355030628

## Searching for Tender Documents:

There are various search options built in the e-procurement portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Item/work id, Title, Date, etc.

Once the bidders had selected the tenders in which they are interested, bidder can pay non- refundable processing fee as per terms of ITI limited by net banking /Debit/ Credit Card they you may download the required documents / tender schedules, Bid documents etc. Once you pay both fee, tenders will be moved to the respective “Register” Tab. This would enable the e-procurement portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tender document.

- Institute of Forest Biodiversity, Hyderabad is a research organization under Indian Council of Forestry Research and Education, Government of India. The IFB campus is situated in Dulapally, Kompally S.O. , Hyderabad. Sealed Tenders are invited from reputed, experienced contractors/service firms/persons , who have not been blacklisted by any government Department/Agency
- Earnest Money Deposit (EMD) and e-tender fees are to be submitted in form of DD in favor of Director, Institute of Forest Biodiversity and scanned copy/soft copy of the DD receipt shall be uploaded along with the bid. Bids without e-tender fees and the Earnest Money Deposits would not be considered and liable to be rejected.
- The contractor/firm shall have the nationality of an eligible country. A contractor/firm shall be deemed to have the nationality of a country. If it is a citizen or constituted, incorporated, or registered and operates in conformity with the provision of the laws of that country. Nationality must be disclosed by the supplier.

The prices should be quoted in the following manner:

- I. The price quoted for the item of works would include the cost of materials required as per the specification specified in the said item of work as well as labour charges etc. including all excise duty and sales and other taxes already paid or payable for the said work.
- II. The Director, IFB reserves the right to reject any or all the tenders without assigning any reasons whatsoever.

Tenders/Bidders who has downloaded the tender form the <http://ifb.icfre.org> and <http://moefcc.euniwizarde.com> shall not tamper / modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD shall be forfeited and tenderer/bidder is liable to be banned from doing business with IFB in future.

## CHECKLIST

Item No.	Qualifying Documents	Yes/no	Page No.
1.	Tender Fee/Exemption Certificate		
2.	EMD in shape of DD/Exemption Certificate		
3.	Signed and scanned copy of PAN card		
4.	Signed and scanned copy of Tender Acceptance letter as per tender document		
5.	Signed and Scanned copy of GST certificate		
6.	Signed and Scanned Copy of Audited Balance Sheet of last three years		
7.	Signed and scanned copy affidavit in non – judicial stamp paper of Rs.10/- by the firm that it has NEVER BEEN BLACK-LISTED/DEBARRED/BANNED by any Govt. Department/Public Sector must be attached along with the bid, failing which the Bid shall be rejected.		
8.	Signed and scanned copy of complete technical details/specifications of the materials being used for the execution of the work mentioned above		
9.	Scanned and signed copy of Tender Document		

**Note: 1. it is compulsory to fill the above check list.**

**2. The document should be submitted/uploaded online in e portal in the above order of the check list and place the check list as cover page with pagination of documents.**

**3. In the absence of any of the above documents, the bid shall be rejected.**

**SIGNATURE OF THE TENDERER**



## Conditions of Contract

### Submission of Tender

**The tender shall be submitted/uploaded online in two bids viz., Technical and Price Bid**

**The offers submitted by Hardcopy/Fax/email shall not be considered. No correspondences will be entertained in this matter.**

All the pages of the bid being submitted/uploaded must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.

### Cover 1 Technical Bid:

Following documents are to be furnished by the Tenderer/Bidder along with Technical Bid as per the tender document.

### Qualifying Documents:

- I. Tender Fee of Rs.590/- (Rupees: Five Hundred and Ninety only) in shape of DD in favor of Director, Institute of Forest Biodiversity payable at Hyderabad and scanned copy of the same should be uploaded in the portal.
- II. EMD :Rs.50,000/- (Rupees : Fifty Thousand only) is to be deposited in form of DD in favor of Director, Institute of Forest Biodiversity payable at Hyderabad and scanned copy of the same should be uploaded in the portal.
- III. Signed and scanned copy of PAN number
- IV. Signed and scanned copy of GST certificate , if applicable
- V. Signed and scanned copy of audited balance sheet of last three years
- VI. Signed and scanned copy of affidavit in non – judicial stamp paper of Rs.10/- by the firm that it has never been black listed / debarred /banned by any Govt. Department/Public sector must be attached along with the bid, failing which the bid shall be rejected.
- VII. Scanned and signed copy of tender document.
- VIII. Signed and scanned copy of Tender Acceptance letter as per tender document

Important: Earnest Money Deposit (EMD) and E- tender fees are to be submitted thro' DD in favour of Director, Institute of Forest Biodiversity payable at Hyderabad and the scanned copy/soft copy of the same shall be uploaded along with the Tender/Bid. Bids without EMD would not be considered and the same would be rejected.

### Cover 2: Price Bid:

**Hard copies of financial bid should not be submitted physically in this institute.** The financial proposal must be submitted/uploaded in the schedule of price bid in the form BOQ.xls separate of each item. Full details of business terms and conditions e.g. GST sales tax/Trade tax ( whether provincial or Central), other Taxes/charges, if any, the validity period of quotation, discount , free delivery, packing or any other information relevant to the items may please be indicated clearly. **The price bid undertaking and** schedule of price bid in the form of BoQ\_1.xls must be filled as per format given in Chapter – VI: Price Bid schedule.

## **Proposal Evaluation**

### **Clarification of Bids**

To assist in the examination, evaluation, comparison of the bids and qualification of the Bidders, the Purchaser, at its discretion, may ask any Bidder for a clarification of its Bid. The Purchaser's request for clarification and the response shall be in writing by post/email/fax etc. Any clarification submitted by a bidder in respect to its Bid and that is not in response to a request by the Purchaser shall not be considered. No change, including any voluntary increase or decrease, in the prices or substance of the bid shall be sought, offered, or permitted except to confirm the correction or arithmetic errors noticed by the Purchaser in the evaluation of the bids.

If a bidder does not provide clarifications of its bid by the date and time set in the Purchaser's request for clarification, its bid may be rejected.

### **Unresponsive Bids**

The bids will be scrutinized to determine whether they are complete and meet the essential and important requirements, conditions etc. as prescribe in the Bid Document. The Bids are liable to be treated as non-responsive and will be rejected if bidder does not upload qualifying and technical documents as required in the bid Document.

### **Minor Informality/Irregularity/Non – Conformity**

If during the preliminary examination, the purchaser find any minor informality and/or irregularity and /or non- conformity in a bid, the purchaser may waive the same provided it does not constitute any material deviation and financial impact and, also, does not prejudice or affect the ranking order of the bidders. Whenever necessary, the purchaser will convey its observation on such 'minor' issues to the bidder asking the bidder to respond by a specified date. If the bidder does not reply by the specified date or gives evasive reply without clarifying the point at issue in clear terms, that bid may be ignored.

A two stage procedure will be adopted in evaluating the proposals.

#### **(i) Technical Evaluation:**

- (a) Evaluation of Qualifying Documents: Tenders shall be scrutinized and evaluated by the Technical Committee or a Committee constituted by competent authority with reference to parameters prescribed in the Bid Document. First of all, the qualifying documents of the bid will be checked and in absence of any qualifying documents the bid will be rejected.

#### **(ii) Financial Evaluation:**

- (a) Financial Bids of only technically qualified bidders shall be opened online for further scrutiny and evaluation on a date notified.

The purchaser shall evaluate the technically qualified financial bids for deciding lowest bidder (L1) on the basis of ultimate landing cost. Wherever, against a requirement, both indigenous as well as imported offers are received, the offers for imported stores will be evaluated on the basis of the total landed cost after loading the custom duty and other levies, etc as may be applicable from time to time for taking purchase decision.

The ultimate/landing cost in respect of store is arrived at by considering following below elements including AMC, Warranty and Extended Warranty Cost, etc if any unless these are optional requirements.

(A) Indigenous Stores

1. Basic price
2. Excise Duty if applicable
3. Sales tax, service tax and other applicable taxes
4. Insurance, freight and transportation of goods up to sites

(B) Imported Stores

1. Total Net FOB price in foreign currency of the project.
2. Plus freight and insurance charge over FOB price of shipment of stores coming through customs.
3. Plus customs duty in India (if not exempted i.e. there is no mention in technical requirement to provide custom exemption certificate by consignee). Custom duty is applicable on hardware, software, Equipment's, instruments, consumables and other items, etc. coming through customs clearance. Custom duties on services are not levied.
4. Plus Landing clearing and Bank Charges @ 1.0 % of total net FOB price of the project.
5. Plus actual Inland freight/insurance/transportation of goods in India up to the user sites quoted by bidder.
6. Plus service tax applicable in India, if any.



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**TERMS AND CONDITIONS OF TENDER**

The Director, Institute of Forest Biodiversity, Hyderabad invites e-tender from experienced and registered contractors/service firms/ persons for **Setup of Wayside Boards/Exhibits at Institute of Forest Biodiversity, Hyderabad.**

The Director, Institute of Forest Biodiversity (Indian Council of Forestry Research and Education), Govt of India, Hyderabad invites online offers under Two Bid System for the **Setup of Wayside Boards/Exhibits at Institute of Forest Biodiversity, Hyderabad.** from experienced and registered contractors/service firms/ persons who fulfill the minimum eligibility criteria prescribed in the e-tender document. There will be no manual submission of documents.

1. E-tender documents can be downloaded from IFB website and e – portal. Aspiring bidders/suppliers who have not enrolled/registered in e-procurement should enroll/register before participating through the website <http://moefcc.euniwizarde.com>
2. E-tender must be electronically submitted through online within prescribed data and time as mentioned in the e-procurement portal. Hard Copy of the E-tender documents will not be accepted.
3. Earnest Money Deposit (EMD) is to be submitted thro' DD, in favour of the Director, Institute of Forest Biodiversity payable at Hyderabad and the scanned copy/soft copy of the same shall be uploaded along with the Technical Bid. Offers/Bids without E-Tender fees and the Earnest Money Deposit would not be considered and rejected.
4. The Bidders who are registered with the National Small Industries Corporation (NSIC) are exempted from EMD. They have to upload documentary proof along with the bid.

5. The number and quantity mentioned in the above E-tender Notice is the probable number and the same may be increased/decreased according to the requirement. The Director, IFB reserves the right to order or not to order any number and quantity of any instrument/equipment.

6. All the required document like technical documents, user certificate, supply order to other institutes, accreditation to quality management, PAN, TAN, GST, income tax, small scale industries exemption certificates, import license, authorization from principal supplier/manufacturer etc. along with E-Tender document should be uploaded and attached against the above E-Tender. If failed to upload and attach the E-Tender will be rejected

7. Earnest Money Deposit (EMD):-

(a) The EMD to the unsuccessful e-tenderer (s) will be returned at the earliest after expiry of the final bid validity or latest on or before the 30<sup>th</sup> day of the award of the purchase order whichever is earlier.

The EMD may be forfeited: If a e-Tenderer withdraws his bid during the period of bid validity specified or in case of a successful Bidder, if the bidder fails to furnish security deposit

i. The EMD of the unsuccessful bidder will be released after finalization.

ii. For the successful bidder EMD will be released after they submit the performance security as per our instructions, otherwise

8. Technical Bid: e-tenderer shall furnish complete technical specification in the format prescribed duly signed failing which E-Tender will not be accepted.

9. The work has to be carried out as per the specification in the work schedule.

10. To ensure the qualities of the materials, the materials should have the brand of reputed make with ISI mark.

11. The successful tenderer should deposit 10% of contract value as Demand Draft/Pay order drawn in favour of the Director, IFB drawn on any nationalized bank and payable at Hyderabad towards Security Deposit (SD) or Performance Security and to execute the agreement before commencement of the work. This amount will be refunded after 3 months on successful completion of the work after taking into account the warranty obligation on the part of Contractor.

12. The description of the work is as per work schedule statements which are enclosed. The tenderers are advised to inspect the spot/areas and satisfy themselves before submitting their tenders. They may obtain all necessary information as to risks, contingencies and other circumstances which may influence or after their tender. The tender shall be deemed to have full knowledge of the work to be assigned whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.

13. The successful tenderer shall carry out the scheduled works within one month (31 days) from the date of receipt of work order. The Director, IFB at his discretion may extend the contract period.
14. The competent authority does not bind himself to accept the lowest or any other tenderer, and reserves its right to reject any or all tenders received without assigning any reasons whatsoever.
15. The tenders, in which any of the prescribed conditions are not fulfilled or are incomplete in any respect, shall be summarily rejected.
16. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
17. The tender for the works shall remain open for acceptance for a period of 2 days only from the date of opening of tenders. If any tenderer withdraws his tender before the said period or makes any modifications in the terms and conditions of the tender which are not acceptable to the Institute of Forest Biodiversity, Hyderabad, the Institute without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid.
18. This Notice Inviting Tender shall form a part of the contract document. The successful tenderer/contractor, on acceptance of his tender by the Accepting Authority, shall commence the work immediately.
19. Payment is subject to inspection and acceptance of the works carried out by the successful contractor by the authorized officer.
20. The bill in duplicate is to be submitted in favour of the Director, IFB, Hyderabad
21. The successful tenderer should keep the 'Site Order Note Books' with the persons responsible to maintain day to day progress of work.
22. Tenders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done.
23. No advance payment will be made under any circumstances.
24. The allotted work should be carried out as per the specifications and drawings which will be issued by the authorized officer.

25. The successful contractor shall be responsible for the safety of all activities on this site.

26. If the successful tenderer fails to complete the works within the period allowed by the Director, the entire EMD along with Performance Security will stand forfeited and the amount for the part completed works, if any will not be released.

27. The Director, IFB reserves the right to accept the tender, in whole or any part thereof and the tender shall be bound to perform the same at the rate quoted.

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**Technical specifications for Setup of Wayside Boards/Exhibits at Institute of Forest Biodiversity,  
Hyderabad.**

S. No.	Outdoor Exhibits	Size	Quantity	Material Specification
1	Wayside hoardings of IFB - Welcome right side	8'x8'	1 No.	<p><b>Frame :</b> 6" dia with poles or 10" dia with one pole made of Mild Steel (MS) 13 gauge; 2" frame; Poles 10-12 ft tall with Powder coat</p> <p><b>Display Panel:</b> 3 mm or 4mm ACP (Aluminium Compressed Panel);</p> <p><b>Printing:</b> UV 3M outdoor direct printing on the panel</p> <p><b>Coating:</b> Printing to be covered with lacquer coating</p> <p><b>Acrylic letter cutting for headings</b></p>
2	Wayside hoardings of IFB - Welcome left side	8'x8'	1 No.	<p><b>Frame :</b> 6" dia with poles or 10" dia with one pole made of Mild Steel (MS) 13 gauge; 2" frame; Poles 10-12 ft tall with Powder coat</p> <p><b>Display Panel:</b> 3 mm or 4mm ACP (Aluminium Compressed Panel);</p> <p><b>Printing:</b> UV 3M outdoor direct printing on the panel</p> <p><b>Coating:</b> Printing to be covered with lacquer coating</p> <p><b>Acrylic letter cutting for headings</b></p>
3	Wayside exhibits on roadside at 200m from IFB right side 1	4'x5.5'	1 No.	<p><b>Frame :</b> 3" dia with poles or 5" dia with one pole made of Mild Steel (MS) 13 gauge; 2" frame; Poles 10-12 ft tall with Powder coat</p> <p><b>Display Panel:</b> 3 mm or 4mm ACP (Aluminium Compressed Panel);</p> <p><b>Printing:</b> UV 3M outdoor direct printing on the panel</p> <p><b>Coating:</b> Printing to be covered with lacquer coating</p> <p><b>Acrylic letter cutting for headings</b></p>
4	Wayside exhibits on roadside at 200m from IFB right side 2	4'x6'	1 No.	<p><b>Frame :</b> 3" dia with poles or 5" dia with one pole made of Mild Steel (MS) 13 gauge; 2" frame; Poles 10-12 ft tall with Powder coat</p> <p><b>Display Panel:</b> 3 mm or 4mm ACP (Aluminium Compressed Panel);</p> <p><b>Printing:</b> UV 3M outdoor direct printing on the panel</p> <p><b>Coating:</b> Printing to be covered with lacquer coating</p> <p><b>Acrylic letter cutting for headings</b></p>



5	Wayside exhibits on roadside at 200m from IFB left side 1	4'x6'	1 No.	<p><b>Frame :</b> 3" dia with poles or 5" dia with one pole made of Mild Steel (MS) 13 gauge; 2" frame; Poles 10-12 ft tall with Powder coat</p> <p><b>Display Panel:</b> 3 mm or 4mm ACP (Aluminium Compressed Panel);</p> <p><b>Printing:</b> UV 3M outdoor direct printing on the panel</p> <p><b>Coating:</b> Printing to be covered with lacquer coating</p> <p><b>Acrylic letter cutting for headings</b></p>
6	Wayside exhibits on roadside at 200m from IFB left side 2	4'x6'	1 No.	<p><b>Frame :</b> 3" dia with poles or 5" dia with one pole made of Mild Steel (MS) 13 gauge; 2" frame; Poles 10-12 ft tall with Powder coat</p> <p><b>Display Panel:</b> 3 mm or 4mm ACP (Aluminium Compressed Panel);</p> <p><b>Printing:</b> UV 3M outdoor direct printing on the panel</p> <p><b>Coating:</b> Printing to be covered with lacquer coating</p> <p><b>Acrylic letter cutting for headings</b></p>
7	Direction Board inside the IFB campus (10 Nos)	1.5'x3'	1 No.	<p><b>Frame :</b> 3" dia with poles or 5" dia with one pole made of Mild Steel (MS) 13 gauge; 2" frame; Poles 10-12 ft tall with Powder coat</p> <p><b>Display Panel:</b> 3 mm or 4mm ACP (Aluminium Compressed Panel);</p> <p><b>Printing:</b> UV 3M outdoor direct printing on the panel</p> <p><b>Coating:</b> Printing to be covered with lacquer coating</p> <p><b>Acrylic letter cutting for headings</b></p>
8	Site map of the Institute	4'x8'	1 No.	<p><b>Frame :</b> 3" dia with poles or 5" dia with one pole made of Mild Steel (MS) 13 gauge; 2" frame; Poles 10-12 ft tall with Powder coat</p> <p><b>Display Panel:</b> 3 mm or 4mm ACP (Aluminium Compressed Panel);</p> <p><b>Printing:</b> UV 3M outdoor direct printing on the panel</p> <p><b>Coating:</b> Printing to be covered with lacquer coating</p> <p><b>Acrylic letter cutting for headings</b></p>

**Price Schedule**

(a) **Price bid undertaking** : The format of Price bid undertaking as given under:

**From (Full Name and address of the Bidder)**

**To**

**The Director**

**Institute of Forest Biodiversity**

**Hyderabad**

**Dear Sir/Madam,**

I submit the price Bid for \_\_\_\_\_ and related activities as envisaged in the Bid Document.

I have thoroughly examined and understood all the terms and conditions as conditions as contained in the Bid document, and agree to abide by them.

I offer to work supply the quoted item at the rates as indicated in the price Bid inclusive of all applicable taxes except Service Tax.

Signature of authorized Representative

**(b) Schedule of Price Bid in the form of BoQ\_1.xls**

The prices should be quoted only in BoQ\_1.xls available in the e-portal.

The below mentioned Financial/Proposal/Commercial Bid format is provided as BoQ\_1.xls along with his bid document at <http://moefcc.euniwizarde.com> bidders are advised to download at this BoQ\_1.xls as it is the quote their offer/rates in the permitted column and upload the same in the commercial bid. Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and bidder is liable to be banned from doing business with IFB

1. The rates, taxes, charges, etc. should be quoted as per BoQ.
2. All taxes , fees, leives, etc. and any revision in the statutory taxes/fees, etc will bethe responsibility of the bidder.
3. In case of any discrepancy / difference in the amounts indicated in figures and words the amounts in words will prevail and will be considered.
4. The quoted rates shall remain firm throughout the tenure of the contract and no revision is permissible for any reason.

Authorized Signatory  
(Signature of the Authorized Person)

**Agreement/Contract Form**

**Tender Acceptance Letter**

**(To be given on company Letter Head)**

**Date.....**

To  
The Director,  
Institute of Forest Biodiversity,  
Hyderabad.

**Sub: Acceptance of Terms and Conditions of Tender.**

Tender Reference No.

Name of the Tender/Work:

Dear Sir,

1. I/We have downloaded/obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) name \_\_\_\_\_  
\_\_\_\_\_As per your advertisement, given in the above mentioned website(S).
2. I/We hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ To \_\_\_\_\_ (including all documents like annexure(s), schedule (s) etc.,) which form part of the contract agreement and I/we shall abide hereby by the terms /conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/organization too have also been taken into consideration, while submitting this acceptance letter.
4. I/we hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in it's totality/entirely.
5. I/we do hereby declare that one firm has not been blacklisted/debarred/banned by any Govt. Department / Public sector undertaking.
6. I/we certify that all information furnished by the our firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully  
(Signature of the Bidder, with Official Seal)