



INSTITUTE OF FOREST BIODIVERSITY

(Indian Council of Forestry Research & Education)

Dulapally, Kompally (S.O.) Hyderabad – 100, Telangana

Ph: 040 66309500, Fax : 040 – 66309521

No.1-156/IFB/Estt/2017-18/

Dt. 29-06-2017.

EMPLOYMENT NOTICE

Applications are invited from the eligible individuals for recruitment of 2 posts of Technical Assistants in the Institute of Forest Biodiversity, Hyderabad. The details of the posts and applications are available on Institute's Websites " <http://ifb.icfre.gov.in> & <http://icfre.gov.in>" The duly filled in applications, along with supporting documents should reach the Director, IFB, Hyderabad-500 100 on or before 22-08-2017.

Sd/-
(D.Jaya Prasad)
Director

Format of the Application Form

To,
The Director,
Institute of Forest Biodiversity
Dulapally, S O Kompally
Hyderabad – 500 100.

Affix self
Attested passport
Size photograph

Application for the Post of _____

1. Advertisement No. :
.....
2. Amount of Application Fee : Rs..... D.D.No Date.....
Name of Bank :
.....
3. Name of Applicant (in Block Letters) :
.....
4. Father's / Husband Name :
.....
5. Date of Birth :
.....
6. Age as on 15-09-2016 : Years..... Months Days
7. Nationality :
.....
8. Whether SC/ST/OBC/PWD (Specify) :
.....
9. Sex: Male / Female :
.....
10. Address for correspondence :
.....
.....
11. Mobile No. / e-mail address :
.....

12. Educational qualification :

Exam Passed	Year	Board / School

13. Experience if any:

Name of the Firm/Organization	Position Held	Years of Experience

14. I hereby declare that the above information is correct to the best of knowledge and belief that nothing has been concealed or distorted. If any time, I am found to have concealed/ distorted any material information, my appointment shall be liable for summarily termination.

Place:
Date:

Signature of Candidate



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Dt. 14-06-2017

Applications are invited from the citizens of India who fulfill the requisite qualifications mentioned below in the prescribed format for the following posts:

Sl No.	Name of the Post	Pay Scale (pre-revised)	No. of posts	Eligibility Qualification
1	Technical Assistant	Rs.5200-20200 Plus Grade Pay Rs.2800	UR – 2	Bachelor's Degree in Science with Botany/ Forestry/Zoology/Marine Biology/Biotechnology as one of the subjects from a recognized University.

Apart from affixing one photograph on the application form, the candidates are required to send two additional and identical photographs separately along with the application form, duly stapled on the first page of the filled in application form, with their name written in capital letters, name of the post and the post reserved for at the back side of the photograph.

The application duly completed in all respects shall be submitted along with the self-attested photocopies of certificates of educational and technical qualification, age proof, claim of belonging to SC/ST/OBC/PH category, experience etc.

All the applications received within stipulated date in response to this advertisement shall be considered for short listing by the screening committee and only the candidates recommended by the screening committee will be called for appearing in written test and no correspondence will be entertained in this regard.

Govt. servant applying for the above posts should forward their applications 'through proper channel' and should enclose 'No Objection Certificate" obtained from their Appointing Authority. They may sent an advance copy of the application by the due date, if so desire. The forwarding authority should ensure that in the event of selection of the official, he should be in a position to relieve/spare the official within the time specified in the offer of appointment.

The post applied for may be indicated on the top of envelop specifically in capital letters.

Applications received unsigned/without 2 additional photographs/incomplete applications in any respect/applications submitted not as per the prescribed pro-forma/not filled correctly/applications received without copies of the self-attested certificates in connection with the qualification, caste, experience etc. are liable to be rejected and the onus of such rejection would be on the candidate.

No correspondence will be entertained either in regard to the call for interview and/or selection.

It may be noted that if at any stage, it is found that an attempt has been made by the applicant to willfully conceal or misrepresent the facts, his/her candidature may be summarily rejected or his employment terminated.

The mere fact that a candidate has been called for written examination and interview does not imply that his/her candidature has been finally cleared by the Institute. The candidate must note that if his/her ineligibility is detected at any stage before or after the written examination and/or interview of if the conditions prescribed in the rules and instructions given in the advertisement or any other information/documents called for at any stage are not complied with within the time specified therein, his/her candidature will be liable for cancellation. The Institute will not be responsible for cancellation on this account.

Application Fee:

Candidates are required to pay non-refundable application fee of Rs.200/- (Rupees two hundred only) through bank Demand Draft drawn in favour of the "Director, Institute of Forest Biodiversity' payable at Hyderabad from any Nationalized bank.. No other mode of payment of application fee is acceptable. Separate application should be submitted along with DO of Rs.200/- for each post, if a candidate wishes to apply for more than one post.

The SC/ST/PH and all female candidates are exempted from the payment of the application fee.

The applicants belonging to SC/ST categories will be entitled to TA as per provisions of Ministry of Finance O.M. No.F.5/25//E, IV (B)/60 dated 06-05-1960 and amended from time to time for interview only).

Candidates will have to produce proof of details furnished in the application as and when required.

Age Limit:

Not below 21 years or exceeding 30 years. Age relaxation up to 5 years will be allowed for departmental candidates. Relaxation for government servants in accordance with the instructions or orders issued by the Government of India from time to time. Candidates who apply against reserved posts only. Relaxation in age is not applicable to SC/ST/OBC candidates applying against unreserved posts.

How to apply:

Interested candidates who fulfill all the requirements and are willing to serve anywhere in India may apply to "The Director, Institute of Forest Biodiversity, Dulapally, Kompally (SO), Hyderabad-500 100" along with self-attested copies of:

- a) Certificate of proof of age (10th Class Certificate)
- b) Certificates, Mark-sheets etc. of educational qualifications (completed before 2016 are eligible)
- c) Certificates issued by competent authority in prescribed format in support of claim belonging to SC/ST/OBC/PWD, as applicable. In case the certificate is in a local vernacular language, its English translation should be submitted.
- d) Certificate in support of claim for age relaxation/fee concession, as applicable.
- e) Aadhaar Card

Scheme of written examination for the direct recruitment of Technical Assistant(General Services):

There will be an objective questions paper comprising 100 multiple choice questions in total from different subject or recruitment of Technical Assistant. Questions of relevant subject will be according to graduation level. Duration of examination will be 03 hours. The details of each subject and carrying MCQ are as follows:

• General awareness & Reasoning	20
• English & General Science	20
• Arithmetics	20
• Optionals	40
• Total No. of Questions	100

(D. Jaya Prasad)
Director